

# **CITY OF ILWACO**

## **City Council**

### **MEETING MINUTES**

**Regular Meeting – May 24, 2010**

#### CALL TO ORDER

Mayor Cassinelli called the meeting to order at 6:04 p.m. The Pledge of Allegiance was recited.

#### ROLL CALL

Present: Council members Jensen, Chin, Marshall, Greene and Forner, and Mayor Cassinelli.

#### APPROVAL OF AGENDA

Greene moved and Marshall seconded a motion to approve the agenda. The motion was unanimously approved.

#### APPROVAL OF AMENDED CONSENT AGENDA

The Mayor stated that the warrants on the agenda needed to be corrected to include #29410 through #29451 totaling \$143,225.48 and for a grand total of \$153,857.80. Additionally, Councilor Greene requested that the minutes for the May 10<sup>th</sup>, 2010 meeting be changed from 'sustained' to 'abstained'. A motion to approve the consent agenda with the amendments was made by Greene, seconded by Marshall and unanimously approved.

#### STAFF REPORTS

Fire Chief, Tom Williams, and Police Chief, Flint Wright, were not present. Planning Commissioner, Don Parsons, announced that the commission is having a public hearing tomorrow night on a shoreline permit. The commission continues to work on the plan. He asked if there were any other candidates turned in for the open commission position. Project Manager, Gary Kobes, informed the council that demand meters had been installed in the Community Building and there were a couple of items to follow up on. The State Parks had verbally accepted the Overlook. Jensen asked if that meant they had accepted the project. Kobes stated that State Parks is now operating the facility. He reminded them that the Beard's Hollow Overlook dedication was that next Wednesday. In addition to the report provided the council, City Treasurer, Elaine McMillan, reported on the hours spent with the Finance Committee on the budget amendment along with the open public workshop that was held with the entire council and mayor. She stated that the 2009 annual report had been filed and would be emailed to the council. She was now looking forward to getting started on the 2011 budget.

## COUNCIL REPORTS

Councilor Forner reported that he had attended the budget workshop which was an open meeting. Councilor Greene reported that he had also attended the budget workshop as well as the MRC (Marine Resource Commission) meeting which was very successful. Councilor Jensen had attended the workshop and reported that he had been unable to collect the needed information for the fire truck insurance claim. Councilor Marshall reminded the council and audience that the Beard's Hollow Overlook on SR 101 Loop dedication would be held on Wednesday at 11am. At request of the Mayor, he and Project Manager, Gary Kobes, assured those present that the trees on the outside of the Beard's Hollow Overlook fence were on State Parks property and had been left on the ground by their staff. They continue to have discussions with the State Park regarding the trees, but the trees are State Parks and the decision is up to them. Councilor Chin stated that the pedestrian flag project was moving along with a goal for it to be accomplished before school is concluded in June.

## MAYOR'S REPORT

Mayor Cassinelli thanked the council and staff for all of the work that was put into the budget amendment. He mentioned that the attorney's working on the fire department claims were working toward a global mediation with the parties involved. He further stated that he and Councilor Jensen had met with the fire department to attempt to address the possibilities for the department and the city going forward. Additionally, he announced that the state of Washington had recently implemented the sales tax on bottled water and candy.

## PRESENTATIONS

Members of Charlotte Kelly's 7<sup>th</sup> grade Science from Ilwaco Middle High School gave a presentation on the data they had gathered based on samples they had taken from Black Lake. Councilor Greene thanked the students and asked questions regarding the collection process. The students are going to continue to gather data to assist the parks committee in their efforts to improve the condition of the lake. The Mayor presented each student with a certificate to thank them for their efforts.

## COMMENTS OF CITIZEN AND GUESTS

None.

## BUSINESS ITEMS

# 1 Introduction and Swearing in of new City Clerk - The Mayor had the new City Clerk, P.J. Kezele, take the oath of office.

#2 Budget Amendment Ordinance –Greene moved to pass the ordinance with a correction to Exhibit A to change Blake Lake to Black Lake and the Ordinance number to be assigned by the

City Clerk. Marshall seconded the motion. A roll call vote was taken on the motion and it unanimously passed.

#3 Cell Tower Right of Entry: Verizon Wireless - Marshall moved to allow the Mayor to sign the agreement after the word easement is stricken from the first sentence and a cover letter that includes what the process will be going forward be included. Jensen seconded the motion. The motion passed unanimously.

## DISCUSSION

#1 Budget Amendment Ordinance – Councilor Greene moved to add the ordinance to a business item at the next meeting. Councilor Jensen questioned the direct transfer of Black Lake fund dollars to the General fund. He was concerned that the money needed to be lent to ensure its return and designation to Black Lake projects. The Mayor had followed up and had been told that the money was possibly related to the return of retainage. Jensen did not think that the explanation would involve the engineer as suggested. Discussion ensued. The Treasurer was asked to continue to pursue determining where the money came from and whether or not it should be “fenced.” Jensen stated that the funds have been there the entire time he has been a councilor and there is work that needs to be done on the lake area. Continued discussion ensued. Greene suggested that the money should continue to be addressed in the budget process and tracked offline. Jensen agreed with this proposal. Councilor Marshall moved to amend Greene’s motion to bring the Ordinance to Business this meeting. Councilor Greene seconded the motion. The motion to amend the motion to have the Ordinance as a business item at this meeting passed with one descent. Councilor Jensen further noted his concern of tagging the money for Black Lake. A vote on the amended motion passed unanimously.

#2 Resolution and Policy to Establish a Delinquent Utility Payment Plan – Greene discussed the proposed resolution which would give the staff the ability and guidance on administering payment plans on delinquent accounts. As an alternative to enacting the resolution, Greene discussed considering the acceptance of credit cards. Discussion ensued and the council decided to hold back this resolution and pursue accepting credit cards.

#3 WSDOT Airspace Leases: Fire Hall Canopy Overhangs – It was stated that a letter had been written to resolve the issue.

#4 Insurance Coverage: Properties not listed on original bid – The Mayor suggest that he and the water/sewer committee talk with the broker, James Fritts, regarding the coverage on the plants.

#5 Cell Tower Right of Entry: Verizon Wireless – Councilor Greene moved to allow the Mayor to sign the Right of Entry agreement to allow sampling for a potential cell phone tower. Marshall moved and Chin seconded to move the item to a business item. The motion carried with one descent.

#6 Resolution Updating the Existing Fire Hydrant Standard – Councilor Forner suggested that a portion of the description beginning with the “Part number 421-526729” and the description that

follows down to “Storz Hose Connector” be moved down to the section “Now, Therefore” behind the Model #A-421. It was requested that copy of the original ordinance be included for the next meeting.

The next meeting will be on June 14<sup>th</sup> with a workshop at 5pm. Councilor Jensen moved and Greene seconded that the meeting be adjourned. Mayor Cassinelli adjourned the meeting 7:48 p.m.

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Mike Cassinelli, Mayor

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Elaine McMillan, Treasurer